



# Early Years Nappy Changing Policy & Procedure

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Reviewed:	September 2022
Next Review Date:	September 2023

**Statement:**

At Read Academy, we work with parents towards their children toilet training, unless there are medical or developmental reasons why this would be inappropriate.

All staff at Read Academy is committed to providing an excellent standard of Cleanliness and hygiene whilst maintaining a high standard of care for all children in Read Academy which maintains high standards of hygiene to prevent the spread of infection during nappy changing, this is handled by:

- Establishing a routine for nappy changing and how the nappies are disposed of.
- Checking that the changing area is clean before placing a child on the surface.
- Using hand washing equipment before and after the child's nappy is changed.
- Using disposable aprons and gloves during nappy changing.
- Keeping staff informed on good hygiene practice from the Environmental Health Authority and as possible keep up to date with their recommendations.

**School Procedures:****Parents/Carers:**

- Make sure that wherever possible children arrive at school wearing a clean nappy/pull up.
- Provide nappies, wipes and bags (named), Parents should be reminded by the key person if they need to top up the nappy bag.
- Discuss any matters with the child's class teacher.

**Read Academy:**

We will ensure that:

- All staff ensures the process is fun to the children.
- A record of changing nappies to children will be kept in a confidential place to ensure that up to date information on their toileting requirements is available.
- Children's nappies or pants will be changed in a private, designated area which complies with Health, Hygiene and Safety regulations.
- A child will never be left alone during changing.
- Staff will wear clean disposable gloves for each child.
- Appropriate hand washing facilities will be available for the adult and the child and hands will be washed using bacterial soap and dried thoroughly with a hand dryer or towel after completing the procedure.
- If the parent/career has any queries about this procedure they should talk to their child's practitioner or any other relevant member of staff.

